

Hammer Montessori Foundation

Monthly Board Meeting

Tuesday, 6/17/25 | 6:30 PM | Katy Bosworth's house

Agenda: 2025-26 Budget

 [DRAFT] 2025 - 2026 - Budget Proposal .xlsx

For board members: HMF Board Drive

<https://drive.google.com/drive/folders/0AG1CBHR3dFqUUk9PVA>

Attendees: Closed Meeting/ Board members only

Kristen Vlietstra, President

Mital Poddar, Vice president

Lance Ehrman, Treasurer

Elmer Garduno, Treasurer

Nina Chantalat, Field trips & assemblies

Marilia Inoue, Communications

Katy Bosworth, Secretary


Not present:

Ulkar Abbas, Events

Meeting Details:

- I. Call to Order - 7:35 PM
- II. Approve December Minutes - approved
- III. Approval of the Agenda - approved
- IV. Reports of Officers and Committees
 - A. Principal
 1. n/a
 - B. President and Vice President:

1. Mr. Bingham's 6/16/25 request for PA system, ~\$1500. AR: Kristen to reply.

2. Kinder picnic dates. June 25, July 17, and August 4, 5, and 7 (HMF ice cream social).  Volunteer Support - Hammer.docx

**Need to sell Tshirts at the picnic? Or start store & do pickups there? (big sales opportunity) AR Mital/Cynthia to figure out if selling.

3. 2025-26 Board Meetings, 1st Tuesdays of the month
8/5/25 (before school starts), 9/2/25, 10/7/25, 11/4/25, 12/2/25, 1/6/25
(2nd day back), 2/3/25, 3/3/25, (not 4/7/25 - spring break) 4/14/25,
5/5/25

Other useful dates:

First day of school 8/8/25 (Thursday)

Fall Recess 9/30 - 10/4/25

Winter Break 12/23/25 - 1/3/26

Winter Recess 2/17 - 2/21/26

Spring Break 4/7 - 4/11/26

Last day of School 5/30/26

C. Events Planning Chair: n/a

D. Treasurers/Bookkeeping

1. Budget  [DRAFT] 2025 - 2026 - Budget Proposal .xlsx

E. Fundraising: n/a

F. T-Shirt Sales Update

a. 2025-26 Konstella store setup date, decide yes/no for kinder picnic sales.

AR: Mital/ Cinthia coordinate

G. Field Trip and Assemblies: n/a

H. Web Admin/Communications Chair

- Konstella - how to add new parents? AR: Mital train Marilia
- Board "presentation" - it would be great to introduce the Board to all parents.
What would be the best way to do that? Website? → Katy: Konstella weekly email
+ website
- Online meeting - can we try one board meeting completely online? Everyone take it
from home :)

I. Teachers: n/a

V. Unfinished Business: n/a

VI. New Business: n/a

VII. Voted Items: Nina, Mital, Kristen, Lance, Elmer, Marilia, Katy (missing: Ulkar)

- A. 2025-2026 Budget. Approved 7/7. **AR Elmer send budget to Katy. AR Katy post to website.**

VIII. Action Items/Next Steps:

Longer term action items:

**** AR August 2025**, line up auditors for 2025-2026 school year, need 1-2 people to join Robin Howard. Recommend recruiting summer/early school year. District didn't provide much until October.

****AR: Increase budgets for next year**, to account for cost increases, including field trips/assemblies & ~\$1000 for play equipment (e.g. basketballs)

****AR Mr. Bingham**: Will forward **Starting Arts estimate** when he gets it, likely by Sept. Expect to be roughly the same as this year. (added 05/25)

**** Small business list** for HMF website. AR Marilia to organize, Katy to publish on web when ready

IX. Closed Session: n/a

X. Calendar/Comments/Announcements: n/a

Adjournment - 8:33 PM