

# HMF Monthly Board Meeting Minutes February 6, 2024

## Agenda

### Attendees

Mital Poddar, President  
Alicia Vento, Vice President  
xLance Ehrman, Co-Treasurer  
Elmer Garduno, Co-Treasurer  
Kristen Vliestra, Fundraising  
xCarolyn Huynh, Secretary  
xJennifer Perry, Assemblies and Field Trips  
Stephen Bingham, Hammer Montessori Principal  
Katy Bosworth, Website administrator  
Nicole Raychev, Upper EI Teacher Representative

### Meeting Details

#### I. Call to Order

#### II. Approval of the Agenda

#### III. Approval of the Previous Minutes

#### IV. Reports of Officers and Chairs

##### A. President

- a. 3/22 possible Multi-cultural day for both schools
- b. Glammer will make sign up sheets for MCD event

##### B. Vice-President

- a. Teacher request for order: new task cards
- b. Need reimbursement check for Fiona Neal
- c. [36" X 24" Medium Rug](#) [42"X28" Large Rug](#) 128 Medium and 28 Large

##### C. Treasurers' Report

- a. 92k in the bank
- b. 2022-23 will be finalized soon
- c. Almost up to date with PNL

##### D. Principal's Report

- a. Open House for Prospective Students - February 7
- b. Open House for Prospective Students - March 6
- c. MultiCultural Night - March 22
- d. Spring Pictures (free dress) - March 22
- e. Hammer Book Fair - March 25 - 29

##### E. Fundraising Chair

- a. Using some funding for ball purchases
- b. Frisbees (soft), flag football, soccer, basket and four square, chalk
- c. Working with Fundraising for Walk a Thon

#### F. Events Chair

- a. Spend money on kid prizes this year vs asking parent donation
- b. HMF pays for food for families
- c. Walk-A-Thon- 25k goal, lance working on Faciliatron, prize levels
- d. T-Shirts Status- accounting shirt size for students
- e. Henry Hammer Day 3/7, work with Betsy, Mital and Kristen will work on planning activit(ies).

#### G. Assemblies/Field Trips Chair

- a. Past field trips have been positive experiences
  - i. Tacking on more activities to planetarium
- b. Great assemblies, more assemblies coming
- c. Access [spreadsheet](#) from Jen Perry for planned field trip costs
- d. CuriOdyssey-\$600 per class, in classroom, 1x for an hour, knocks out a Social Studies/Science Standards

#### H. Teachers' Representative Report

##### Unfinished Business:

- Webmaster Status- emailing the new IT to delete old HMF details, and add new details.
- Seating for Library has been ordered, delivering to Mital's house
- New Ballot for March

##### New Business:

- Follow up on Field Trip Costs for budget purposes
- Find out about CuriOdyssey availability, this could take into the new Science Budget
- 4th Grade Parents need to start prepping 5th Grade Graduation
- Kristen is taking on Fun Friday and opening up to non Project Cornerstone volunteers

##### Action Items/Next Steps:

- Review current by-laws and discussion any revisions at an upcoming board mtg. Last revision was in 2010.
- Ballot/New Board Open Seats- vote at WAT
- Treasurer will look into State Filing

##### Calendar/Comments/Announcements:

- 3/7 Hammer Day Events- Mital and Kristen

**Votes:**

Approved- \$500 towards new playground equipment